

OUTSTANDING ADMINISTRATOR AWARD

PURPOSE: To recognize outstanding administrative support for music education. This award should be given to individuals who have demonstrated active, ongoing support for balance music programs in the state of Michigan. Nominations must be submitted by a MMEA member.

AWARD: Plaque or framed/matted certificate

NOMINEE INFORMATION:

Name: _____ Position: _____

School System: _____ School: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Email: _____

NOMINATOR INFORMATION:

Name: _____ Position: _____

School System: _____ School: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Email: _____

This nomination form must be accompanied by a letter stating the following:

- 1) Nominee's qualifications for the award
- 2) Resume of the nominee, including the following information:
 - a) Education & employment history (including # of years in current position)
 - b) Professional organization and civic club membership
 - c) Honors
- 3) Description of school system's music program, including staffing, # of students involved, curriculum organization, administrative support, etc.
- 4) Three or more letters of endorsement/recommendation from colleagues, parents and/or community members outlining why the administrator should receive this award.

Deadline for entry: November 15th

PLEASE SEND ALL NOMINATION MATERIALS TO:

Kelli Graham, MMEA Past-President
8358 Riverbend Drive
Portland, MI 48875
kelli.t.graham@gmail.com

