

**Model Email: District Leaders (Principals, Superintendents, School Boards, Parents, etc.)**  
***Michigan Music Education Task Force Campaign***

Dear xx,

The COVID-19 pandemic has changed our lives in innumerable ways, and as educators, we are on the front lines.

I am sharing a number of messages created by the Michigan Music Education Task Force with you – created to help music educators manage the specific challenges of teaching music during the pandemic. Our school is a member of [INSERT ORGANIZATION] or [INSERT ACRONYM] as it is commonly known. The leadership of [INSERT ACRONYM] is represented on the Task Force.

Please take a look at these videos from:

- Senator Debbie Stabenow
- Senator Gary Peters
- Influential music leaders across Michigan

It will take less than five minutes of your time to view them all and they remind us about the importance of music education in our district. I would be happy to share these messages at a school board meeting or with other decision makers so we can start a discussion about repairing the damage the pandemic has to music education.

This has been a very difficult period for people everywhere. Those of us who have devoted our lives to music education know COVID-19 has far-reaching implications to programs involving our students.

I cannot imagine the complexity of the issues you face as [INSERT TITLE]. I'd love to have a conversation about the attached.

Sincerely,

[INSERT SIGNATURE]